

Senator Patrick Burns Parent Association (SPBPA) Meeting

January 24th, 2023

Present: Charleen N., Amanda Vanin, Tania, Chris M., Nica N., Shannon Peddlesden, Karilynn Simpson, Sara Saunders

Regrets:

TIME: 8:00pm, Location: Google Team Virtual Meeting

Agenda Item

Quorum is met (quorum is 5)

1. **Welcome**

- **Call to order: 8:03 pm.**
- **Amendments or additions to the Agenda for January 24th, 2023.**
 - No amendments or additions.
 - Motion to accept the agenda by Tania
 - Seconded by Charleen
 - All in favour (7) – passed.
- **Approval for November 29th Minutes.**
 - No amendments or additions.
 - Motion to Pass November Minutes by Nica
 - Seconded by - Amanda
 - All in favour (7) – passed

2. **SPBPA Chairperson Report: Chris M.**

- No meeting with the Principal yet – Charleen will email again.
- Council reached out to see if we can do joint meetings with parent council to increase attendance. We can do the meetings back to back, but they need to be completed separately due to our bylaws (one needs to open and close, then the next can open and close). Any parents are welcome to join us, *but administration is not*. Only our board can vote, not other parents.
- Council meetings are for larger school ideas – full school (ie. A new playground). We are created for the financial aspects – raising, holding and dispensing of money.
- Some support was given for back to back meetings from our board. Positives is that it may make things more transparent and we may have more participation, but it could be a long night.

- It seems like a split decision, but some positive feedback to hold the meetings back to back. The next **parent council** meeting on **February 1**.

3. Treasurer Report : Charleen

- **Operating –**

- With the chocolates, we have added \$14,938 back into our account. Charleen still has \$165 to deposit
- We still have some money outstanding from people. There are at least a few that we will be taking a loss on a few students. \$180, \$61 from band night and \$249 from the stocking stuffer campaign.
- We added \$1203.60 from the Poinsettia Growing Smiles Initiative.
- We are still waiting on our refund (roughly \$4300) from not getting the second set of chocolates.
- Then we had to pay \$5.68 in fees – which is \$2.25 per \$2500 we deposit. We basically have to pay to deposit money into our account. She would like to switch accounts. Making deposits in coin costs even more.
- We paid the winners of the chocolate fundraiser incentives - \$200 for 2nd place, \$100 for 3rd place but the winning family (Waverly Cho) told us to keep the \$250 and keep the money towards the fundraising profits. The winning class Sr.Moreno 6-22 is getting their pizza party tomorrow. Pizza is costing \$148.83
- Account Balance is at **\$16,987.27 (Operating funds)**

- **Casino –**

- Not until 2024
- We paid \$966.45 for Marsh Insurance
- We paid the remaining Library - invoices (still had no others yet at the time) of \$25.99
- Account Balance is **\$53.031.78 (Casino funds)**

- **Budget**

- Income
 - Cinco de Mayo? - We used to rent a room at Ceili's and sell tickets and get a burger and a drink (it cost about \$13 we'd charge \$20) Then had games (ie. Beer pong etc.), just to get together and socialization, bought tickets for teachers, it was a parent social with teachers if they'd like. It did raise money, but was fun, nice to do if someone wants to do it. It sounds like fun, but not sure who would run this?
 - Chocolates
 - Apples
 - Poinsettias
- Expenses:
 - Volleyball nets
 - Basketball court (but mainly an idea)
 - PA system in the gym, but not sure
 - There was a student council meeting, but not sure if they have a new list.
 - Basketball court is a council project – we could donate to it, but they would need to do it as a project. – We'd need a group of parents to take that on writing grants etc.
 - Bussing set at \$5000. Now that Covid is 'over', there will likely be more field trips and bussing requests. There are not currently any bussing requests. We should make sure that the school know that there is a bussing fund.

- Operating expenditure – teacher appreciation is set at \$500. The last few years we have just done a dinner. We will up the amount to \$1000 so that we can get either a gift card or dinner for the teachers. We could also ask if they'd like to set up a way to pay for the teacher dinner through healthy hunger.
- Grade 9 celebration \$500 – looking to bump it up. Charleen motion to raise to \$1000.
- Bilingual library resources \$2500 – leave as is.
- Administrative fees \$250 – photocopying etc. – leave as is.
- **Motion** to raise teacher appreciation and grade 9 celebration each to \$1000 by Charleen, Shannon seconded. 7 in favour. Passed.
- **Motion** to donate meals through healthy hunger to support teacher appreciation meals by Charleen, Nica seconded, 7 in favour. Passed.
- Missing payments from the stocking stuffer can be emailed.
- Harry should know the budget to a certain degree.

4. **Casino Report – Tania (Cairo to take over)**

- Tania has updated the executive. Cairo should come to the next meeting. We should get Cairo to get the sign up genius going. Amanda will take over the mail chimp.
- Q1 of 2024 for the casino.

5. **Fundraising Planning – Chris M.**

- Chocolates:
 - Inventory:
 - 28 Full Cases
 - Individual Boxes/Bars
 - 67 (52) rice crisp individual bars (-15 to school)
 - 308 (305) individual boxes of choc covered almonds (- 3 sold from my home)
 - 200 individual almond bars
 - 65 (50) individual wafer bars (-15 to school)
 - Chris also has \$21 in cash for 7 individual bars/boxes sold.
- Refund: mailed Jan 10, 2023
- Nica and Tania will do a Valentine Day Blitz via mail chimp again.
- Open house from 6-8 from Thursday the 2nd. Nica, Karilynn and Amanda. Bring the board of information.
- Going forward we should only do direct sales. Not another chocolate style sale.

6. **Funding Requests- Chris M.**

- Looking for a meeting with Harold for funding requests as we don't currently have any requests.

7. **Tasks and Tidbits**

- Next meeting – **February 21st 8:00-9:00**

8. **Motion for Adjournment @ 9:19: Charleen.**

- Seconded by Amanda
- Vote: all in favour (7) – Passed.

Minutes Recorded by Karilynn Simpson