

Senator Patrick Burns Parent Association (SPBPA) Meeting

Date: June 2, 2022

Present: Lisa S., Chris M., Charleen N., Tania L., Cara H., Kari B.,

Regrets: Jim G., Jeff S.

TIME: 6:30 pm

Location: MS Teams Virtual Meeting

Agenda Item

1. Welcome

- Call to order: 6:45pm [Lisa S.](#)
- Changes or additions to the agenda- None
- Amendments to April 7, 2022 Minutes - None
- Approval of April 7, 2022 Minutes: [Lisa S.](#)
Seconded by: [Charleen N.](#)
Motion: [Passed](#)

2. SPBPA Chairperson Report- [Lisa S.](#)

- Charleen N., Chris M. and Lisa S. met with the new Principal Harald Ludwigsen and Assistant Principal Lis Edwards-Martinez.
- Principal Harald talked about his vision for the school. He has told the area director that he wants to stay at Senator Patrick Burns for a long time since there has been so much upheaval with principals coming and leaving. He has met with both past Principals Joel Leavitt and, before him, Marlene in order to get a sense of what they were trying to achieve with the school in hopes he could continue to build on that. Principal Ludwigsen mentioned that he really liked how Marlene continually promoted Bronco Pride and for the students to go beyond school spirit and into being good community citizens. Lisa S. recalls several instances when the community commented on how exceptionally well behaved SPB students were when out on school trips. Principal Ludwigsen also talked about continuing projects around the school. For example, the improvements made to the courtyard and the art work on the walls. Another question brought forth during the meeting between SPBPA and the SPB Principal and Assistant Principal was around whether School Council meetings should go back to in-person vs virtual? Lisa S. commented that more people were attending virtually and it made it easier to attend while out at extracurricular events (people could sit in their car or at the rink/studio) and listen in.

- Library books - Sra. Barillas has ordered books. We have received 3 invoices so far for \$1,061.41. She went slightly over the allotted amount, so we will address that later on in the meeting.
- Teachers' Appreciation - teachers went to the zoo for a PD Day and wanted to incorporate the SPBPA \$500 funds towards this PD Day. Awaiting invoice to reconcile that off the books.
- Grade 9 celebration - happening June 9. Awaiting invoices for that as well.
- SPB Parent Association Website will be updated one last time for the year. Will update funding amounts, AGM info, Apple Fundraiser, documents (funding approval spreadsheet, minutes...), positions available.

3. Casino Report - **Lisa S.**

- Will continue to try and recruit a new Casino Director

4. Treasurer Report - **Charleen N.**

- We received our casino funds!! **\$62,176.39**
Casino Account = \$64,273.74
Operating Account = \$14,929.52
- SPBPA administration is aware that casino funds will need to last at least the next 2 years
- Lisa S. suggests splitting the casino funds over the next 2 years?
- **Motion to approve splitting the casino funds in half between the 2022/23 and 2023/24 school years (\$31,088.19): Lisa S.**
Second: Chris M.
Motion: Pass
- Charleen has looked into electronic funds transfers (EFTs) and is working with a bank representative. Currently it appears that an EFT may have to be linked to a personal email. Charleen will look into this further and is trying to get EFTs to be connected to an SPB School email instead.
- Awaiting library books, Teachers' Appreciation and Gr9 farewell celebration invoices
- AGLC reporting forms done
- Lisa S. encouraged Line for School Website Costs to be added to the schools budget

5. Fundraising Planning - **Lisa S.**

- Fall Apple Sale Fundraiser (all contacts are in gmail)
 - Karilynn and Marisa offered to run it together
karilynn.simpson@gmail.com
marisa_norona@hotmail.com
 - **Sun-Oka Fruit Farms**
 - 10lbs of apples in each box. Most boxes will typically have 16-24 apples.
 - The Honeycrisp will be sold at \$29.50 per box (\$2.95/lb) and your group will keep \$10 from each box sold.

- The Ambrosia will be sold at \$23.95 per box (\$2.39/lb) and your group will keep \$8 from each box sold.
 - That's a little over 33% that your group retains in each case.
 - No costs or fees to SPB whatsoever
 - Near the end of the sales period a scheduled date and time that works, for all parties involved, will be arranged.
 - Funds are received 2-4 days after the sales period has ended if payment method is electronic transfer deposit (the preferred and recommended method)
 - Alternatively, they can mail an old-fashioned cheque to you. This will take between 2-4 weeks.
 - Harvest dates (and therefore delivery dates) will vary from year to year, but a "typical" year would have the apples ready for **delivery around October 15th**. We'll **likely open up the sales period around September 15th** and have a **sales deadline around October 5th**.
 - will put a reminder to register when it opens up in September.
- Lamontange: Wanda Liski - Calgary Agent called
 - Offered to help with anything:
 - Nica nica.ngosaito@gmail.com (but is a part time teacher so time is limited)
 - Enzo charmerenzo@hotmail.com

6. Requests

- Library book - some had already been purchased in October so to add those to the total:
 - $\$50.48 + \$140.57 + \$2,350.17(\text{PO}) = \$2,541.22$
 - $\$2,541.22 - \$2,500 = \$41.22$ over approved amount.
 - We have the funds

Motion to approve \$41.22 in additional funds to cover library book overage: Lisa S.
Second: Tania L.
Motion: Pass
- Volleyball set
 - \$5,578.20 for volleyball net set (2 posts, net, net tension strap, pads, net pouches, antenna)
 - GST \$278.91=\$5,857.11
 - should we pass the total with GST since it wasn't included? If it comes in under, fine. If it comes in with GST, we are covered. We usually pay the GST.

Motion to approve \$5,857.11 for a volleyball set: Lisa S.
Second: Charleen N.
Motion: Pass
- Jerseys - \$42.50 each
 - 50 Soccer **\$2,125**
 - 30 girls volleyball **\$1,275**
 - 30 boys volleyball **\$1,275**

- Total = \$5,013.75 (includes GST but no shipping)

Motion to approve \$5,013.75 for soccer and volleyball jerseys: Lisa S.

Second: Kari B.

Motion: Pass

7. New Business

- None at this Time

8. Tasks and Tidbits - Lisa S.

- Cara - PDF all the approved minutes for the year (all except June 2,2022)
- bank account to ETF accepting account
- Things to be done for year end:
 - AGLC filing - done, just needs reviewing then signed
 - Financials being organized to be ready for completion at the end of August and ready for the AGM in September
 - get AGM agenda/minutes/date on school website
 - get all info up-to-date on our website
- Next years SPBPA :
 - Secretary Position will be available
 - Vice chair Position will be available
 - Casino Director position will be advertised, so Tania can pass on information and train someone new

9. Motion for Adjournment Meeting @ 7:22 pm : Lisa S.

Seconded by: Tania L.

Motion: Passed

Next SPPB PA meetings:

- **SPB PA AGM** September 21, 2022 at 6:30pm - Joint meeting with School Council
- whether meeting will be virtual or in-person is still unknown

Minutes Recorded by Cara H.